

# BACKUP AND RESTORE

## Foreword

With RadarOpus version 1.09 it is now possible to backup your data contained in the database inside the virtual machine and recover it with the Restore tool.

## Backup your data

To do a backup of your data, in the main RadarOpus menu click on Tools Menu ► Database Management ► Backup. You will see this window:



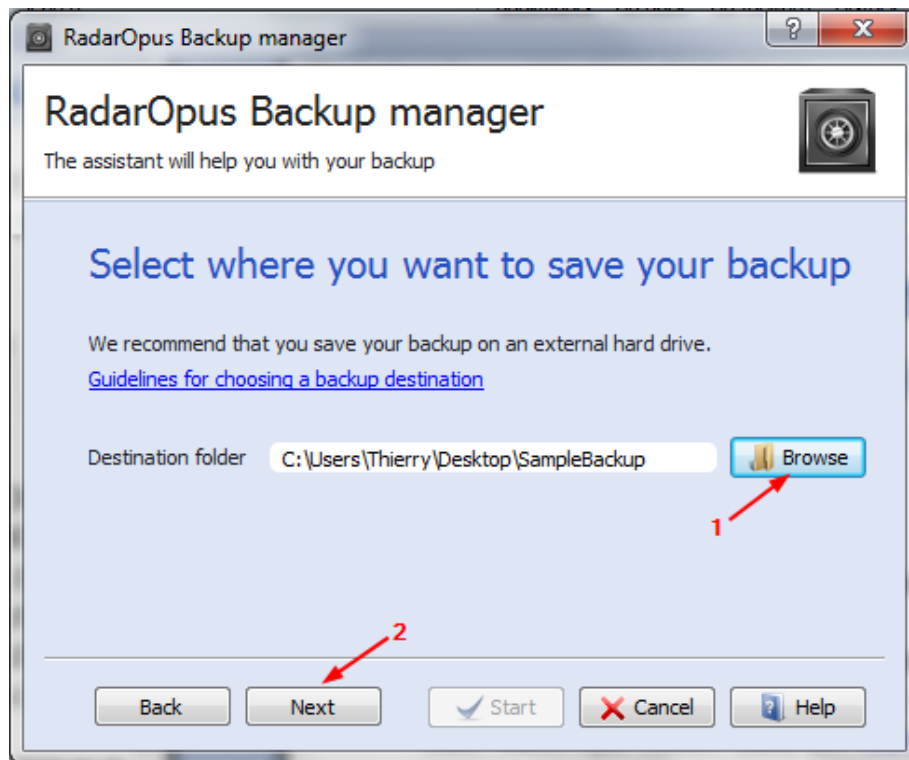
There are two possibilities:

- Let RadarOpus choose for me (recommended).
- Let me choose.

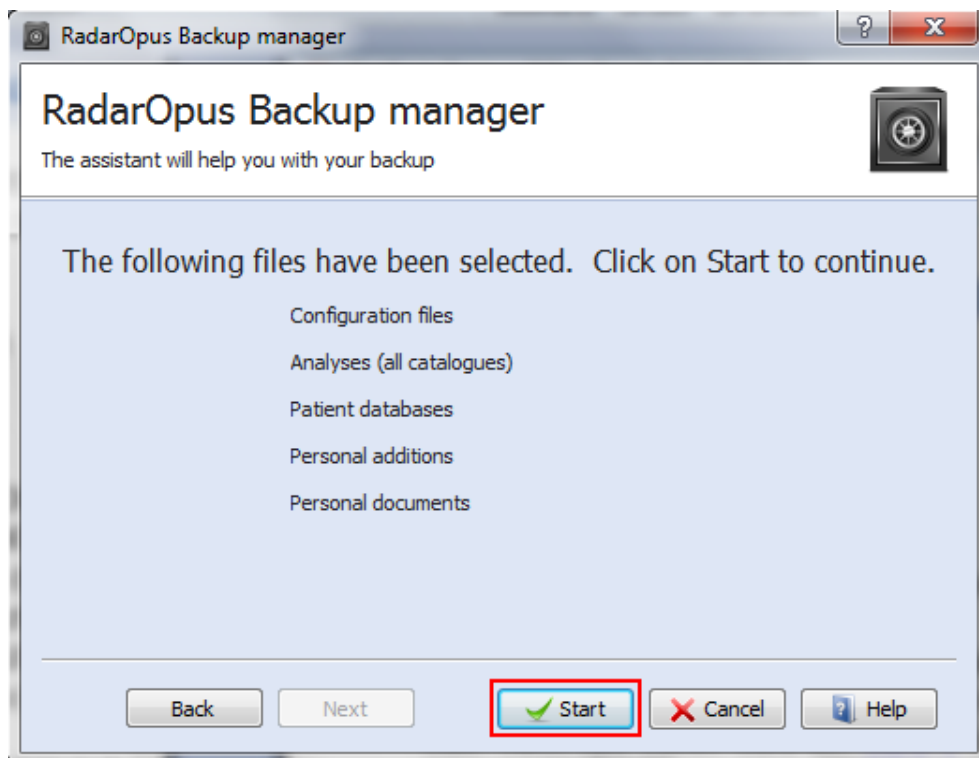
The first one makes the backup process automatic as you cannot select what kind of data you want to save, whereas the second option let's you decide more precisely which data to save.

You can select "Save in one single file" if you want to have all data in a unique file, instead of a repertory containing your data. The resulting file will have the extension ".back"

We advise you to let RadarOpus choose for you. Now click on Next and you will see this screen.



In this window, you have to select the destination folder or the destination file (if you selected single file in the previous step) of your backup. Click on the Browse button and select the destination folder/file in the folder/file selection popup. Once you have selected your destination folder/file, click on Next.



Now you can see a summary of the data that will be saved by the backup.

Click on start to launch the backup process. The time needed to accomplish the backup process depends on the amount of data stored in your database.

Once the backup process has completed, you will see the following screen.



The backup can be found in your previously selected destination folder and will be named like this : RadarOpus\_Backup\_YYYYMMDD\_hhmm.

Where :

YYYY is the year,

MM the month ,

DD the day,

hh the hour and

mm the minutes when the backup was done.

Notice that if you selected to store the backup in a single file, the name will be the one you entered in the destination file dialog. The extension of a single file backup is .back.

The green ticks next to the data indicates that the backup was successful.

Click on close to leave the RadarOpus Backup Manager.

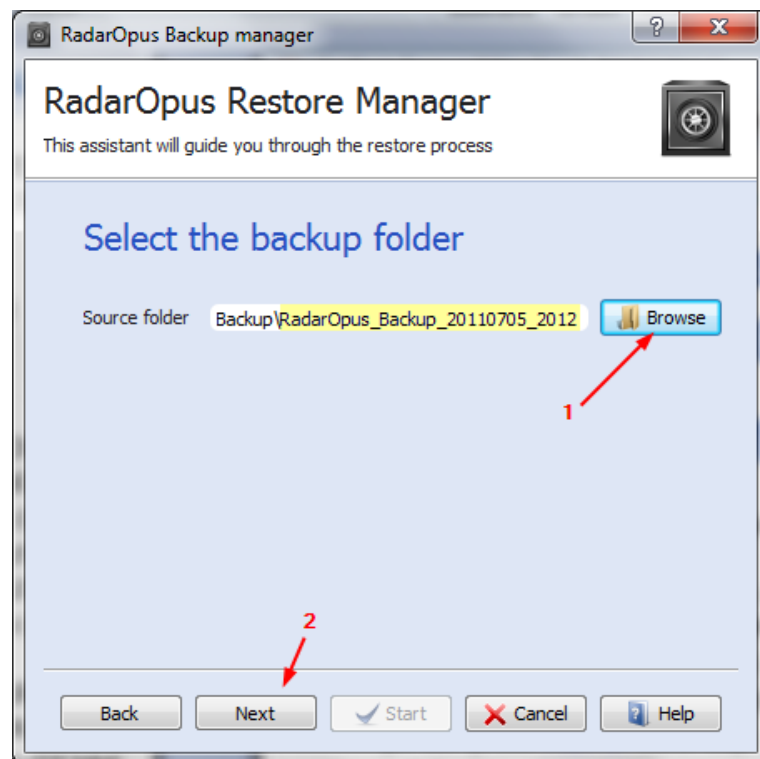
## Restore the backup

To restore a previously saved backup, in the main RadarOpus menu click on Tools ► Database Management ► Restore. This will open a window in which you can select the data you want to restore. By default all data types are restored. You can change this by unticking the categories you do not want to restore.

Notice the "Restore from one large file checkbox"; use this if you saved your data in a single file (.back extension).

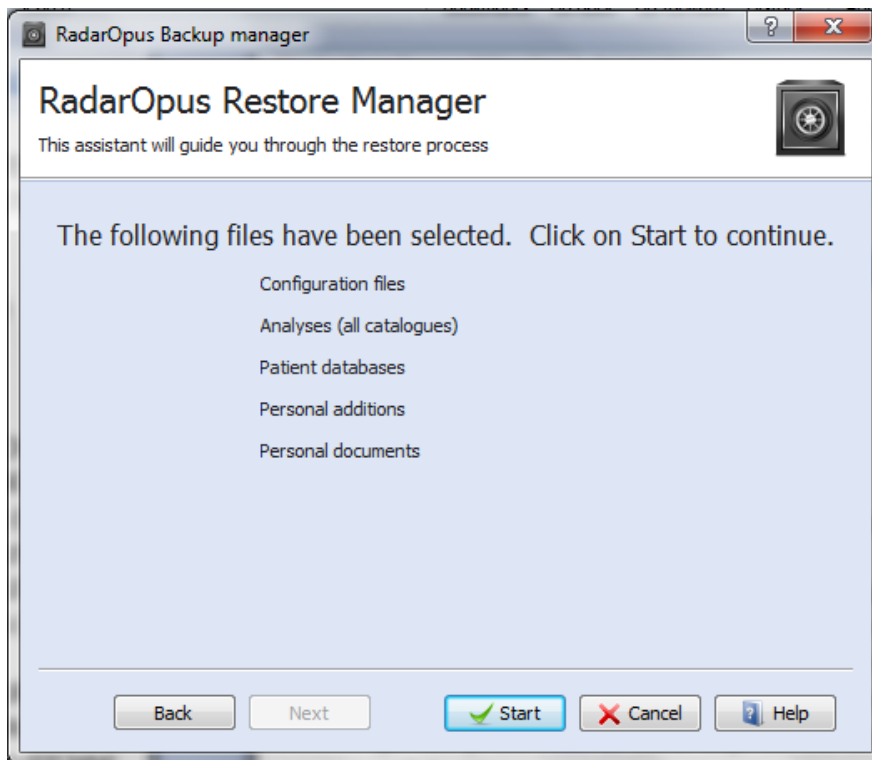


Click on next when you have made your choice, this will lead you to the following screen.



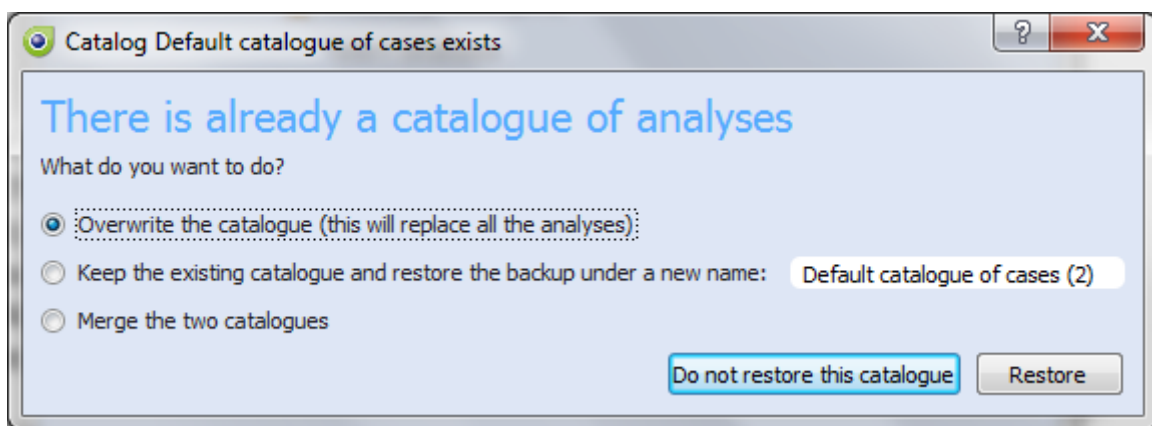
First select the backup folder (named in the format RadarOpus\_Backup\_YYYYMMDD\_hhmm) or the single file backup (with the .back extension).

Once you have selected your file or your folder click on the next button.



This screen summarizes the data that will be imported. Click on start to launch the restore process.

Notice that when RadarOpus detects an existing catalogue, the following pop-up window will appear:



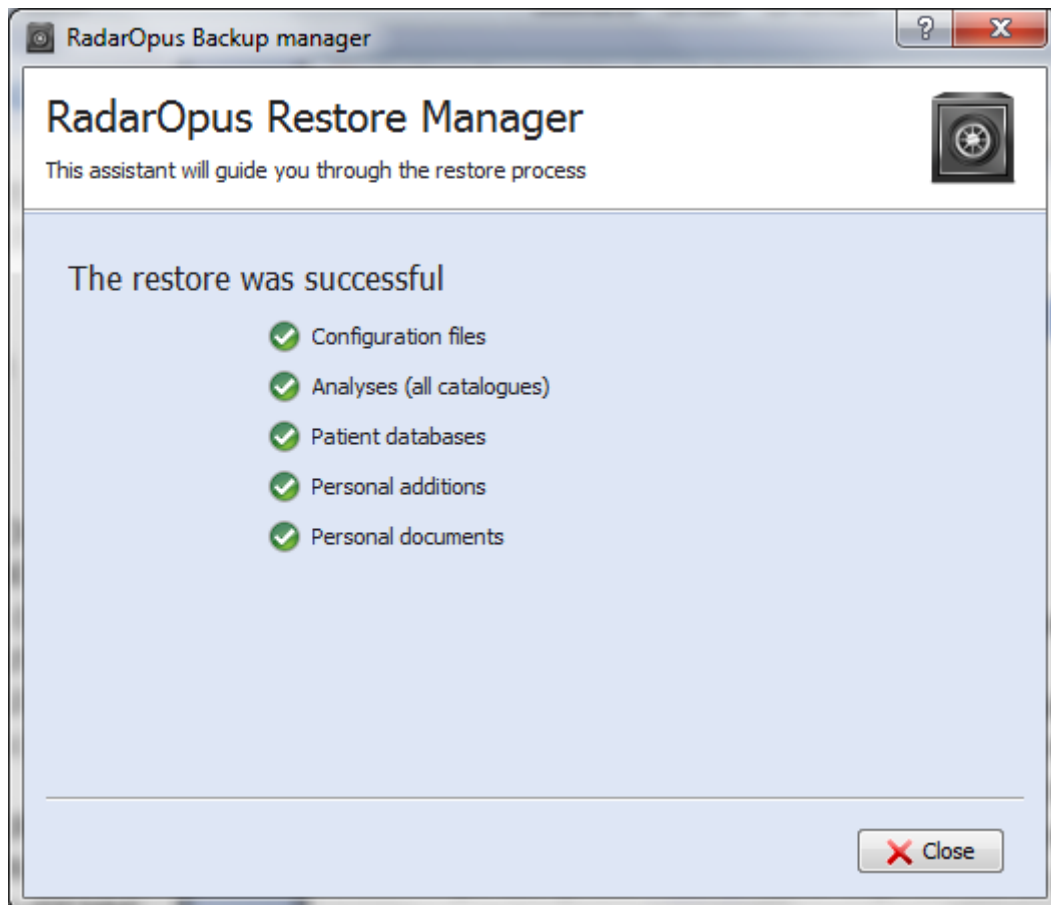
This popup window will ask you what action needs to be taken.

You have several choices:

- Overwrite a catalogue (REPLACING THE ANALYSIS).
- Keep the existing catalogue and restore the backup under a new name: you must specify a different name under which the catalogue should be restored.
- Merge the catalogues.

If you don't want to restore a specific catalog, click on the "Do not restore this catalogue" button.

Once the restore process is finished, you will see the following screen.



Click on close to leave the RadarOpus Restore Manager.

Once this is done, you can reopen your old cases via the main menu Analysis ► Recall Case (Ctrl+R on Windows or CMD+R on Mac OS X).